

**COLLEGE INSTRUCTION COMMITTEE**

Applied Arts Building AA-216 2:15 p.m.  
Monday, September 25, 2006

**CONTRA COSTA COLLEGE**

2600 Mission Bell Drive  
San Pablo, California 94806

**MINUTES**

**MEETING CALLED TO ORDER:** The meeting was called to order at 2:15 p.m.

**CHAIR:** James Duvall

**MEMBERS PRESENT:** Rick Ramos (LAVA), Leverett Smith (NSAS), Joy Lynch, Kenyetta Tribble (CLASS), Matika Moore (ASU)

**RESOURCE TEAM:** Donna Floyd (Senior Dean of Instruction)

**GUESTS:** Donna Fenstermaker, Jason Berner, John Diestler, Tom Murphy

**ABSENT:** Robert Chan, Kerry Farber

**INTRODUCTION OF VISITORS****CONSENT ACTION ITEMS**

**APPROVAL OF AGENDA** The agenda of September 25 was approved.

**APPROVAL OF MINUTES** The minutes of September 11 were approved.

**ACTION ITEMS:****VARIABLE TOPIC COURSE PROPOSALS**

ART 100F Gallery Management and Portfolio Development

**DISCIPLINE:** Art

**HOURS:** 2 lec/2 lab / 2 by arr.      **UNITS:** 4      **GRADE TYPE:** SC

**ACTION:** Approved with rewording of #2 Content

MEDCM 100B Digital Media Skills

**DISCIPLINE:** Photographic Technology/Journalism/Graphics/Mass Communication

**HOURS:** 2 lec/1 lab/ 2 by arr.      **UNITS:** 3      **GRADE TYPE:** SC

**ACTION:** Approved

ACSKL 100G Writing Workshop: Grammar and Style

**DISCIPLINE:** English

**HOURS:** 2 lec      **UNITS:** 2      **GRADE TYPE:** SC

**ACTION:** Approved with original description (same as ENGL 129)

**COURSE/CATALOG CHANGE PROPOSALS**

ENGL 139 Developing Reading and Writing Skills.

**DISCIPLINE:** Reading/English

**CHANGE: HOURS:** lec 27-54/comp 27-54/lab 27-54      **UNITS:** 3.5-7

**ACTION:** Approved with corrections to lab hours

MEDCM 161 Desktop Video

**CHANGE:** Title changed to "Digital Video Editing"

**ACTION:** Approved

**NEW COURSE PROPOSALS**

ADJUS 225 Introduction for Forensics

**DISCIPLINE:** ADJUS/Chemistry/Biology/Earth Science/Physics/Anthropology

**HOURS:** 3 lec/3 lab      **UNITS:** 4      **GRADE TYPE:** SC

**ACTION:** Approved with new number and Advisory removed

ENGL 129 Writing Workshop: Grammar and Style

**DISCIPLINE:** English

**HOURS:** 2 lec      **UNITS:** 2      **GRADE TYPE:** SC

**ACTION:** Approved

**CHANGES TO MAJOR/CERTIFICATE PROPOSALS**

ADJUS - Corrections

ADJUS – Law Enforcement

**ACTION:** Tabled

## **COURSES TO DISCIPLINE CHANGE**

COMP 101 Robotics

COMP 102 Intermediate Robotics

COMP 105 Robotic Seminar

**CHANGE:** Add the discipline of Computer Information Systems

**ACTION:** Approved

## **COURSE REPEATABILITY CHANGES**

COSME - approved

ECHD – Returned

Learning Specialist Program - approved

LIBST - approved

ESL - approved

ACSKL- Topic 100s not repeatable

EDUC - approved

## **UNFINISHED BUSINESS**

**IGETC Form Update** – Kenyetta will keep CIC updated on this issue.

## **CIC ANNOUNCEMENTS and OPEN DISCUSSION**

Let the minutes show that HED 133 title and course description change, and the Distance Ed proposal were signed by the LAVA division dean on September 20, 2006, approved by the CIC at the April 24, 2006 meeting, and signed September 25, 2006 by Jim Duvall, CIC Chair.

**NEXT MEETING** – October 9

**ADJOURNMENT** The meeting was adjourned at 4:15 p.m.